

EDUCATIONAL ADMINISTRATION (EDAD)

EDAD 600 INDEPENDENT STUDY OR RESEARCH1-3 Credits

Study or research in an area of special interest. The number of credits is determined by the topic and the amount of work required.

Add Consent: Instructor Consent

Requirements: Permission of instructor, Dean of Graduate Studies, and Academic Vice President.

EDAD 629 FUNDAMENTALS OF EDUCATIONAL LEADERSHIP3 Credits

This course explores the evolving role of educational leaders in American education. Participants will learn to develop a vision for improvement, make informed decisions, manage conflict, reflect on practices, and enhance teacher capacity while fostering a respectful school climate centered on people focused leadership. The course covers key leadership concepts and practical tools for evaluating and prioritizing actions. Additionally, it addresses the organization and control of American schools, including federal mandates, state and local governance, and the influence of various stakeholder groups.

Requirements: Twenty (20) clock hours of school-based clinical experience are required as a part of this course.

EDAD 631 PUBLIC RELATIONS3 Credits

An overview of current theory and practice in public relations, indicating principles and models to help understand how to sell an idea, build a coalition and manage crises. Working with various sources to develop a public relations plan will be addressed.

EDAD 632 INSTRUCTIONAL LEADERSHIP AND SUPERVISION3 Credits

This course offers an overview of supervision philosophies and practices focusing on instructional improvement. Designed for aspiring teacher mentors, principals, and supervisors, participants will explore instructional leadership, professional development, and effective supervision methods, including the observation and coaching cycle to enhance teacher growth. Key topics include effective instructional practices, feedback strategies, and program evaluation, with the intention of meeting diverse learner needs.

Requirements: Twenty (20) clock hours of school-based clinical experience are required as a part of this course.

EDAD 633 SCHOOL ADMINISTRATION, CULTURE, AND LEADERSHIP3 Credits

This course provides an in-depth exploration of the diverse roles and responsibilities of school administrators as managers, leaders, and decision-makers. Participants will gain insight into creating and sustaining a positive and productive learning environment. Through a blend of theoretical frameworks and practical applications, students will engage with real-world challenges facing school leadership today. Additionally, the course will examine the evolving responsibilities of administrators, focusing on strategies for fostering school-wide success and promoting a dynamic school culture that supports the growth and development of all students and staff.

Prerequisites: EDAD 629

Requirements: Twenty (20) clock hours of school-based clinical experience are required as a part of this course.

EDAD 634 SCHOOL BUSINESS OPERATIONS: FINANCE AND HUMAN RESOURCES MANAGEMENT3 Credits

This course provides an in-depth exploration of the key functions of school business management and personnel administration. Participants will study budgeting, auditing, fund management, purchasing, and inventory procedures, as well as school finance at various governmental levels, including bond issues and future financial trends. The course also covers critical legal, political, and economic factors impacting K-12 school finance. In addition, students will examine human resource management practices, including recruitment, performance evaluation, professional negotiations, and compliance with educational laws and policies. Emphasis is placed on practical, applied skills in school operations, resource allocation, and problem-solving at both the building and district levels.

Requirements: Twenty (20) clock hours of school-based clinical experience are required as a part of this course.

EDAD 637 SCHOOL PLANT PLANNING AND MAINTENANCE3 Credits

Principles and processes of developing functional educational facilities. Procedures and techniques for each phase of facility planning are included. Topics include: survey of needs, the Master Plan, site selection, the Educational and equipment selection along with a proactive maintenance plan and operations.

EDAD 638 PERSONNEL ADMINISTRATION3 Credits

Theories, principles, and practices of school personnel administration with the focus including that of various personnel administration tasks including selection, in-service, performance evaluation, and professional negotiations.

Requirements: Fifteen (15) clock hours of school-based clinical experience are required as a part of this course.

EDAD 639 PRACTICUM/INTERNSHIP IN EDUCATIONAL ADMINISTRATION3 Credits

Provides practical learning experiences inherent to the elementary/middle/secondary school principal-ship and special education supervisor. Seminar sessions will include discussion of current research and practices based on building principals' needs and concerns. Separate and appropriate experiences will be designed wherever possible for students preparing in each of the areas-elementary, middle, secondary administration and special education supervisor.

Prerequisites: EDAD 629, EDAD 632, EDAD 633, EDCI 641, and EDCI 643

Notes: For additional guidance options on this process, contact the CSC Certification Officer.

Requirements: A minimum of 250 clock hours of school-based clinical experience in a practicum setting at an accredited school site(s), is required as a part of this course. Up to 120 hours from clinical experiences in other required courses may be accepted. This course should be taken as close to the end of the program as possible.

EDAD 639B ADVANCED PRACTICUM/INTERNSHIP IN EDUCATIONAL ADMINISTRATION3-6 Credits

Provides additional hours of experience under the direction of a practicing principal, at either or both, the secondary or elementary level. The experience is guided by the student's chairperson and an administrator in the field.

Prerequisites: EDAD 629, EDAD 632, EDAD 633, EDCI 641, and EDCI 643

Notes: Additional hours may be necessary for certification in other states.

EDAD 640 SPECIAL TOPICS1-3 Credits

Designed to allow students to study some aspect of educational administration not offered in the regular class.

Notes: May be repeated, with a change in emphasis, for a maximum of six (6) credit hours.

EDAD 655 SCHOLARLY PROJECT1-3 Credits

For students selecting Plan II, as listed under Program Requirements.
This project will utilize research skills.

Requirements: Must complete three (3) course credits.

EDAD 660 THESIS1-6 Credits

For students selecting Plan I, as listed under Program Requirements. An extensive research study conducted under the guidance of the student's advisor. Note: Recommended for all who plan to do further advanced work in education.

Requirements: Must complete six (6) course credits; prior to registration, the proposal must be approved by the student's committee and Dean of Graduate Studies.