

MASTER OF ARTS IN EDUCATION – EDUCATIONAL ADMINISTRATION

The Educational Administration Program at the master’s degree level prepares individuals to be elementary and/or secondary school principals. This program is designed to focus on the leadership role of administrators in providing the best educational climate for students and staff. Therefore, graduate students are trained in the knowledge, skills, and dispositions necessary to be effective administrators according to the National Educational Leadership Preparation (NELP) program recognition standards. It is the responsibility of the students from states other than Nebraska to check with their resident state on specific state required courses needed to obtain their state’s administrative endorsement/certificate and to choose their elective courses to meet these state requirements.

As visionary leaders in educational settings, the graduate candidates have integrated in their Educational Administration Program the knowledge, skills, and dispositions necessary for success in communication, thinking skills, methodology, leadership, professionalism, assessment, and inclusive learning environments.

Student Learning Outcomes (Candidate Competencies)

Candidates for the Masters of Arts in Education (MAE) in Elementary, Secondary Administration, or other specialized administrative positions will provide leadership in the school setting.

Students graduating with the MAE in Educational Administration will be able to:

1. Lead and organize the collaborative development, articulation, implementation, and stewardship of a school or district vision of learning supported by the school community. (*Communication, Thinking Skills, Inclusive Learning Environments*)
2. Lead and promote a positive school culture, providing an effective standards-based instructional program, applying best practice to student learning, and designing comprehensive professional growth plans for staff based on identified needs. (*Methodology, Professionalism, Assessment, Thinking Skills, Inclusive Learning Environments*)
3. Lead and promote the success of all students by managing the organization, operations, and resources in a way that promotes a safe, efficient, and effective learning environment. (*Communication, Thinking Skills, Methodology, Professionalism*)
4. Demonstrate the knowledge, ability, and dispositions to promote the success of all students by collaborating with families and other community members, responding to diverse community interests and needs, and mobilizing community resources. (*Communication, Methodology, Inclusive Learning Environments*)
5. Demonstrate the skill, knowledge, and ability to promote the success of all students by acting fairly, with integrity, and in an ethical manner. (*Inclusive Learning Environments, Communication, Professionalism*)
6. Demonstrate the skill, knowledge, and ability to respond to and influence the larger political, social, economic, legal, and

cultural context. (*Professionalism, Thinking Skills, Inclusive Learning Environments*)

7. Demonstrate the ability to accept genuine responsibility for leading, facilitating, and making decisions typical of those made by educational leaders. (*Communication, Thinking Skills, Methodology, Professionalism, Assessment, Inclusive Learning Environments*)

The Master of Arts in Education - Educational Administration degree has the following options:

- Master of Arts in Education – Educational Administration - Elementary / Secondary Principal: (PK-8, 7-12, PK-12) (p. 1)
- Master of Arts in Education – Educational Administration Special Education Supervisor (Birth-Grade 12) (p. 2)

Master of Arts in Education – Educational Administration - Elementary / Secondary Principal: (Grades PK-8, 7-12, PK-12)

Administrative certification is based on the requirements set by the Nebraska Department of Education. All administrative certificates in Nebraska have a minimum requirement that includes completion of an initial Education Preparation Program that required a Student Teaching experience at either the baccalaureate or master level. Therefore, graduate candidates seeking a recommendation from the CSC Certification Officer should understand that recommendations will be based on prior completion of an initial Education Preparation Program where an endorsement at either the Elementary, Middle, or Secondary level was obtained. Candidates who do not meet Nebraska certification requirements will use the Master of Arts in Education Degree program as their documentation of program completion and will not receive a recommendation for certification from the CSC Certification Officer.

It is assumed that a candidate seeking the Educational Administration (PK-8) level has completed a program in elementary level teaching. If not, the candidate will be required to complete an additional nine (9) graduate hours of course work appropriate for the elementary level, to include an additional practicum experience of 250 clock hours at the elementary level. Likewise it is assumed that a candidate seeking a secondary-level administrative endorsement has completed a program in secondary level education. If not, the candidate will be required to complete an additional nine (9) graduate hours in courses appropriate to the secondary level school setting, to include a second practicum experience of 250 clock hours at the secondary level. In consultation with the CSC Certification Officer, the candidate can obtain a provisional administrative certificate once a minimum of 50% of the program credit hours have been completed. The Praxis II test for Educational Leadership Administration and Supervision is required for graduation. Students seeking certification of this endorsement in Nebraska must reach the state minimum cut score (or higher) required for Nebraska Licensure. If seeking Nebraska Principal Administrative certification, candidates must meet all State of Nebraska requirements for a teaching certificate, as well as a minimum of two (2) years full-time teaching experience by the time of program completion.

Courses

Listed below is the course work required by the Program:

Code	Title	Credits
Basic Core Courses		
EDCI 631	RESEARCH DESIGN AND DATA ANALYSIS ¹	3

EDCI 633	EDUCATIONAL PHILOSOPHY	3
EDCI 635	CURRICULUM DEVELOPMENT	3
EDCI 638	SCHOOL LAW	3
EDAD 634	SCHOOL BUSINESS MANAGEMENT AND FINANCE	3

Administrative Requirements

EDAD 629	FUNDAMENTALS OF SCHOOL ADMINISTRATION	3
EDAD 632	SUPERVISION OF INSTRUCTION	3
EDAD 633	SCHOOL ADMINISTRATION AND LEADERSHIP	3
EDAD 638	PERSONNEL ADMINISTRATION	3
EDAD 639	PRACTICUM/INTERNSHIP IN EDUCATIONAL ADMINISTRATION ²	3

Electives

Select Electives approved by Advisor and Graduate Committee from the following: 6-15

Select 6 credit hours of Electives

Select 9 credit hours of Electives for added level certification

Total Credits 36-45

¹ EDCI 631 RESEARCH DESIGN AND DATA ANALYSIS, should be completed within the first 12 credits of a student's program of study.

² EDAD 639 PRACTICUM/INTERNSHIP IN EDUCATIONAL ADMINISTRATION Note: The EDAD programs of study meet or substantially move toward meeting the requirements for Nebraska Principal Administrative certification. If seeking certification, candidates must have met all State of Nebraska requirements for a teaching certificate, as well as a minimum of two years full time teaching experience. Two hundred-fifty clock hours of experience(s) in approved or accredited elementary, middle, secondary, special education, activities director, or curriculum/assessment director practicum/internship is required for certification. To be certified at more than one grade level area (i.e., PK-8; 7-12), the candidate will need to complete an additional 250 clock hours of practicum/internship at that respective grade level they are seeking. In consultation with the CSC Certification Officer, the candidate can obtain a provisional administrative certificate once a minimum of 50% of the program credit hours have been completed.

obtain a provisional administrative certificate once a minimum of 50% of the program credit hours have been completed. The Praxis II test for Educational Leadership Administration and Supervision is required for graduation.

Courses

Listed below is the course work required by the Program:

Code	Title	Credits
Basic Core Courses		
EDCI 631	RESEARCH DESIGN AND DATA ANALYSIS ³	3
EDCI 633	EDUCATIONAL PHILOSOPHY	3
EDCI 635	CURRICULUM DEVELOPMENT	3
EDCI 638	SCHOOL LAW	3
Administrative Requirements		
EDAD 629	FUNDAMENTALS OF SCHOOL ADMINISTRATION	3
EDAD 632	SUPERVISION OF INSTRUCTION	3
EDAD 633	SCHOOL ADMINISTRATION AND LEADERSHIP	3
EDAD 638	PERSONNEL ADMINISTRATION	3
EDAD 639	PRACTICUM/INTERNSHIP IN EDUCATIONAL ADMINISTRATION	3
Special Education Requirements		
SPED 531	PROGRAM DEVELOPMENT, IMPLEMENTATION, AND MANAGEMENT	3
SPED 535	ASSESSING INDIVIDUALS WITH MILD/MODERATE DISABILITIES	3
SPED 536	ELEMENTARY/MIDDLE SCHOOL/SECONDARY METHODS AND MATERIALS FOR MILD/MODERATE DISABILITIES	3
SPED 539	LANGUAGE AND LEARNING DISORDERS	3
SPED 630	CHARACTERISTICS OF BEHAVIORAL AND EMOTIONAL DISABILITIES	3
Total Credits		42

³ EDCI 631 RESEARCH DESIGN AND DATA ANALYSIS, should be completed within the first 12 credits of a student's program of study.

Master of Arts in Education – Educational Administration Special Education Supervisor (Birth-Grade 12)

This focus area is designed for an Education Administration candidate who holds a Special Education endorsement and desires preparation for the administering of Special Education programs. Two years of successful teaching experience is a prerequisite for certification. It is assumed that the candidate seeking the Educational Administration (PK-8) level has completed a special education program at the elementary level. If not, the candidate will be required to complete an additional nine (9) graduate hours of improvement of instruction courses appropriate for the elementary level, to include a second practicum experience of 250 clock hours at the elementary level. Likewise it is assumed that a candidate seeking a secondary-level administrative endorsement (7-12) has completed a program in secondary level special education. If not, the candidate will be required to complete an additional nine (9) graduate hours in courses appropriate to the a secondary level school setting, to include a second practicum experience of 250 clock hours at the secondary level. In consultation with the CSC Certification Officer, the candidate can