

# BUSINESS ADMINISTRATION (BA)

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## BA 460 TOPICS IN BUSINESS1-3 Credits

Topics or seminars will be selected as needed to keep students abreast of contemporary issues in business.

## BA 160 TOPICS IN BUSINESS1-3 Credits

Topics or seminars will be selected as needed to keep students abreast of contemporary issues in business.

## BA 241 QUANTITATIVE METHODS3 Credits

Business and economic concepts, techniques, models, analysis, and applications with emphasis on quantitative measurements for resource utilization, production, processing, marketing and management.

**Prerequisites:** MATH 138, MATH 142 or MATH 151

## BA 331 BUSINESS COMMUNICATIONS3 Credits

Designed to assist students in acquiring the knowledge and skill necessary for effective communication through both the spoken and written word. Grammar, letter writing, formal and informal report writing, and the job application process.

**Prerequisites:** Completion of Essential Studies Outcome ES2 (Technical Writing recommended) and Sophomore or above status

## BA 336 BUSINESS/ECONOMIC STATISTICS3 Credits

Statistical analysis of business and economic data used in business and how this analysis aids in making sound business decisions.

**Prerequisites:** MATH 138, MATH 142, or MATH 151 and Sophomore or above status

## BA 337 BUSINESS LAW3 Credits

Introductory business law including the legal and social environment of business, consumer protection, contracts, personal property and bailments, and sales and leases of personal property.

**Prerequisites:** Sophomore or above status

## BA 390 INTERNSHIP IN BUSINESS1-12 Credits

Provides practical work experience in business.

**Add Consent:** Department Consent

**Notes:** Interested students should contact the Internship and Career Services office to secure application materials; application should be made prior to the semester the internship will be started; the amount of credit will be based on the availability of a suitable work position, the qualifications of the applicant, and the work hours.

## BA 400 INDEPENDENT STUDY OR RESEARCH1-3 Credits

Research in an area of special interest or need.

**Add Consent:** Instructor Consent

**Notes:** The topic and the amount of work required are determined by the number of credit hours.

**Requirements:** Permission of Instructor, Department Chair and Dean are required prior to registration.

## BA 431 PROFESSIONAL ETHICS3 Credits

Philosophical moral theories and rules or standards governing the conduct of the members of a profession. Comprises principles, standards, and social, economic, legal, political, ethical, and philanthropic responsibilities that guide behavior in society. An application of ethical theories in solving professional ethics issues.

**Prerequisites:** Junior or above status

## BA 432 LEGAL ASPECTS OF BUSINESS OWNERSHIP3 Credits

Business law covering negotiable commercial paper, debtor-creditor relations and risk management, agency and employment, business organizations and real property and estates.