

# MASTER OF ARTS IN EDUCATION – EDUCATIONAL ADMINISTRATION

The Educational Administration Program at the master's degree level prepares individuals to be elementary and/or secondary school principals. This program is designed to focus on the leadership role of administrators in providing the best educational climate for students and staff. Therefore, graduate students are trained in the knowledge, skills, and dispositions necessary to be effective administrators according to the National Educational Leadership Preparation (NELP) program recognition standards. It is the responsibility of the students from states other than Nebraska to check with their resident state on specific state required courses needed to obtain their state's administrative endorsement/certificate and to choose their elective courses to meet these state requirements.

As visionary leaders in educational settings, the graduate candidates have integrated in their Educational Administration Program the knowledge, skills, and dispositions necessary for success in communication, thinking skills, methodology, leadership, professionalism, assessment, and inclusive learning environments.

## Student Learning Outcomes (Candidate Competencies)

Candidates for the Masters of Arts in Education (MAE) in Elementary, Secondary Administration, or other specialized administrative positions will provide leadership in the school setting.

Students graduating with the MAE in Educational Administration will be able to:

1. Lead and organize the collaborative development, articulation, implementation, and stewardship of a school or district vision of learning supported by the school community. (*Communication, Thinking Skills, Inclusive Learning Environments*)
2. Lead and promote a positive school culture, providing an effective standards-based instructional program, applying best practice to student learning, and designing comprehensive professional growth plans for staff based on identified needs. (*Methodology, Professionalism, Assessment, Thinking Skills, Inclusive Learning Environments*)
3. Lead and promote the success of all students by managing the organization, operations, and resources in a way that promotes a safe, efficient, and effective learning environment. (*Communication, Thinking Skills, Methodology, Professionalism*)
4. Demonstrate the knowledge, ability, and dispositions to promote the success of all students by collaborating with families and other community members, responding to diverse community interests and needs, and mobilizing community resources. (*Communication, Methodology, Inclusive Learning Environments*)
5. Demonstrate the skill, knowledge, and ability to promote the success of all students by acting fairly, with integrity, and in an ethical manner. (*Inclusive Learning Environments, Communication, Professionalism*)
6. Demonstrate the skill, knowledge, and ability to respond to and influence the larger political, social, economic, legal, and

cultural context. (*Professionalism, Thinking Skills, Inclusive Learning Environments*)

7. Demonstrate the ability to accept genuine responsibility for leading, facilitating, and making decisions typical of those made by educational leaders. (*Communication, Thinking Skills, Methodology, Professionalism, Assessment, Inclusive Learning Environments*)

The Master of Arts in Education - Educational Administration degree has the following options:

- Master of Arts in Education – Educational Administration - Elementary / Secondary Principal: (PK-8, 7-12, PK-12) (p. 1)
- Master of Arts in Education – Educational Administration Special Education Supervisor (Birth-Grade 12) (p. )

## Master of Arts in Education- Educational Administration- Principal: PK-8, 7-12, PK-12

Administrative certification is based on the requirements set by the Nebraska Department of Education. All administrative certificates in Nebraska have a minimum requirement that includes completion of an initial Education Preparation Program that requires a Student Teaching experience at either the baccalaureate or master level. Therefore, graduate candidates seeking a recommendation from the CSC Certification Officer should understand that recommendations will be based on prior completion of an initial Education Preparation Program where an endorsement at either the Elementary, Middle, or Secondary level was obtained.

Candidates who do not meet Nebraska certification requirements will use the Master of Arts in Education Degree as their documentation of program completion and will not receive a recommendation for certification/licensure from the CSC Certification Officer.

In consultation with the CSC Certification Officer, the qualified candidate (above) can obtain a provisional administrative certificate once a minimum of 50% of the program credit hours have been completed. The Praxis II test for Educational Leadership Administration and Supervision is required for graduation. Students seeking certification of this endorsement in Nebraska must reach the state minimum cut score (or higher) required for Nebraska Licensure. If seeking Nebraska Principal Administrative certification, candidates must meet all State of Nebraska requirements for a teaching certificate, as well as a minimum of two (2) years full-time teaching experience by the time of application for licensure.

### For the Educational Administration PK-8 Degree:

With an Undergraduate K-8, 5-9, or PK-12 Degree from Courses (listed below)

1. Basic Core Courses
2. Administrative Requirements
3. Electives – 6 credits
4. PRAXIS II

With an Undergraduate 7-12 Degree from Courses (listed below)

1. Basic Core Courses
2. Administrative Requirements
3. Electives – 6 credits

- 4. PK-8 Endorsement Electives – 9 credits
- 5. PRAXIS II

**For the Educational Administration 7-12 Degree:**

With an Undergraduate 7-12 Degree from Courses (listed below)

- 1. Basic Core Courses
- 2. Administrative Requirements
- 3. Electives – 6 credits
- 4. PRAXIS II

With an Undergraduate K-8, 5-9, or PK-12 Degree from Courses (listed below)

- 1. Basic Core Courses
- 2. Administrative Requirements
- 3. Electives – 6 credits
- 4. 7-12 Endorsement Electives – 9 credits
- 5. PRAXIS II

**For the Educational Administration PK-12 Degree:**

With an Undergraduate PK-12 or 5-9 Degree from Courses (listed below)

- 1. Basic Core Courses
- 2. Administrative Requirements
- 3. Electives – 6 credits
- 4. PRAXIS II

With an Undergraduate K-8 or 7-12 Degree from Courses (listed below)

- 1. Basic Core Courses
- 2. Administrative Requirements
- 3. Electives – 6 credits
- 4. Either K-8 or 7-12 Endorsement Electives – 9 credits
- 5. PRAXIS II

**Courses**

Listed below is the course work required by the Program:

| Code                               | Title   | Credits |
|------------------------------------|---|---------|
| <b>Basic Core Courses</b>          |   |         |
| EDCI 631                           | RESEARCH DESIGN AND DATA ANALYSIS <sup>1</sup>                  | 3       |
| EDAD 631                           | PUBLIC RELATIONS  | 3       |
| EDCI 635                           | CURRICULUM DEVELOPMENT  | 3       |
| EDCI 638                           | SCHOOL LAW  | 3       |
| <b>Administrative Requirements</b> |   |         |
| EDAD 629                           | FUNDAMENTALS OF SCHOOL ADMINISTRATION                           | 3       |
| EDAD 632                           | SUPERVISION OF INSTRUCTION                                      | 3       |
| EDAD 633                           | SCHOOL ADMINISTRATION AND LEADERSHIP                            | 3       |
| EDAD 634                           | SCHOOL BUSINESS MANAGEMENT AND FINANCE                          | 3       |
| EDAD 638                           | PERSONNEL ADMINISTRATION  | 3       |
| EDAD 639                           | PRACTICUM/INTERNSHIP IN EDUCATIONAL ADMINISTRATION <sup>2</sup> | 3       |
| <b>Electives</b>                   |   |         |

Select Electives approved by Advisor and Graduate Committee from 6-15 the following:

Select 6 credit hours of Electives

Select 9 credit hours of Endorsement Electives for added level certification

**Total Credits**

**36-45**

- <sup>1</sup> EDCI 631 RESEARCH DESIGN AND DATA ANALYSIS, should be completed within the first 12 credits of a student’s program of study.
- <sup>2</sup> EDAD 639 PRACTICUM/INTERNSHIP IN EDUCATIONAL ADMINISTRATION Note: Two hundred-fifty clock hours of experience(s) in an approved or accredited elementary, middle, secondary, special education, activities director, or curriculum/assessment director practicum/internship is required for certification.

## Master of Arts in Education – Educational Administration Principal (PK-12) and Special Education Supervisor (Birth-Grade 12)

This focus area is designed for an Education Administration candidate who holds a Special Education endorsement and desires preparation for the Director/Supervisor of Special Education programs. Two years of successful teaching experience is a prerequisite for certification. In consultation with the CSC Certification Officer, the candidate can obtain a provisional administrative certificate once a minimum of 50% of the program credit hours have been completed. The Praxis II test for Educational Leadership Administration and Supervision is required for graduation.

### Courses

Listed below is the course work required by the Program:

| Code                                  | Title   | Credits   |
|---------------------------------------|---|-----------|
| <b>Basic Core Courses</b>             |   |           |
| EDCI 631                              | RESEARCH DESIGN AND DATA ANALYSIS <sup>3</sup>  | 3         |
| EDAD 631                              | PUBLIC RELATIONS  | 3         |
| EDCI 635                              | CURRICULUM DEVELOPMENT  | 3         |
| EDCI 638                              | SCHOOL LAW  | 3         |
| <b>Administrative Requirements</b>    |   |           |
| EDAD 629                              | FUNDAMENTALS OF SCHOOL ADMINISTRATION   | 3         |
| EDAD 632                              | SUPERVISION OF INSTRUCTION  | 3         |
| EDAD 633                              | SCHOOL ADMINISTRATION AND LEADERSHIP  | 3         |
| EDAD 638                              | PERSONNEL ADMINISTRATION  | 3         |
| EDAD 639                              | PRACTICUM/INTERNSHIP IN EDUCATIONAL ADMINISTRATION <sup>4</sup>                         | 3         |
| <b>Special Education Requirements</b> |   |           |
| SPED 531                              | PROGRAM DEVELOPMENT, IMPLEMENTATION, AND MANAGEMENT                                     | 3         |
| SPED 535                              | ASSESSING INDIVIDUALS WITH MILD/MODERATE DISABILITIES                                   | 3         |
| SPED 536                              | ELEMENTARY/MIDDLE SCHOOL/SECONDARY METHODS AND MATERIALS FOR MILD/MODERATE DISABILITIES | 3         |
| SPED 539                              | LANGUAGE AND LEARNING DISORDERS   | 3         |
| SPED 630                              | CHARACTERISTICS OF BEHAVIORAL AND EMOTIONAL DISABILITIES                                | 3         |
| <b>Total Credits</b>                  |   | <b>42</b> |

<sup>3</sup> EDCI 631 RESEARCH DESIGN AND DATA ANALYSIS, should be completed within the first 12 credits of a student's program of study.

<sup>4</sup> **EDAD 639 PRACTICUM/INTERNSHIP IN EDUCATIONAL ADMINISTRATION** Note: Two hundred-fifty clock hours of practicum/ internship experiences (split between building administration and Special Education) in an approved or accredited school system is required for certification.